

Planning and Zoning 1975 Lakeside Parkway Suite 350 Tucker, GA 30084

Phone: 678-597-9040

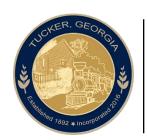
Website: www.tuckerga.gov

Special Administrative Permit – Temporary Buildings

Instructions

The Planning and Zoning Director is authorized to consider and grant or deny a special administrative permit per Section 46-1664 of the City of Tucker Zoning Ordinance. If you wish to seek a special administrative permit for the use and construction of temporary buildings, you may submit an application at any time to the City of Tucker. Written decisions regarding a complete application will be issued within 30 days.

REQUIRED ITEMS	CHECK √
Special Administrative Permit – Provide one copy of the original and notarized signatures of the property owner(s) and applicant(s), or a notarized statement from the property owner authorizing submittal of the special administrative permit by the applicant on their behalf.	
Building Permit – Submit a building permit application to the Community Development Department for the construction of the temporary building.	
Site Plan – Provide one copy of a scaled site plan detailing the proposed location of temporary building(s) on the property.	
 Temporary Building Requirements – Except where herein otherwise specifically permitted, temporary buildings, such as a mobile home or trailer, shall not be allowed in any district except: (1) For caretaker's residence in the industrial districts; (2) To serve as a home sales office for a subdivision only during such time as a subdivision is under development; or (3) In conjunction with construction work or pending completion of a permanent building for a 	
period concurrent with approved land-disturbance and building permits. Such temporary buildings shall be sited and permitted in any district upon approval of the community development director through a special administrative permit. Such temporary buildings shall be removed when the construction has been completed.	
FEES	
Special Administrative Permit Fee	\$100



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APPLICANT INFORMATION					
Applicant is the: Property Own	ner 🗆 Owner'	s Agent 🗆 C	ontract Purchaser		
Name:					
Address:					
City:	State:		Zip:		
Contact Name:					
Phone:		Email:			
OWNER INFORMATION					
Name:					
Address:					
City:	State:		Zip:		
Contact Name:					
Phone:		Email:			
PROPERTY INFORMATION					
Property Address:					
Subdivision Name:		Parcel ID:			
Land District:	Land Lot(s):		Acreage:		
TEMPORARY BUILDING INFORMATION					
Type of Building:					
Approximate Start Date:		Approximate En	d Date:		
Reason for Temporary Building:					

APPLICANT'S CERTIFICATION

THE UNDERSIGNED BELOW STATES UNI APPLICATION.	DER OATH THAT THEY A	RE AUTHORIZED TO MAKE THIS	
Signature of Applicant		Date	
Type or Print Name and Title			
Signature of Notary Public	Date	Notary Seal	

PROPERTY OWNER'S CERTIFICATION

I do solemnly swear and attest, subject to criminal penalties for false swearing, that I am the legal owner, as reflected in the records of DeKalb County, Georgia, of the property identified below, which is the subject of the attached Special Administrative Permit. As the legal owner of record of the subject property, I hereby authorize the individual named below to act as the applicant in the pursuit of the Special Administrative Permit in request of the items indicated below.

l,	, authorize, ,
(Property Owner)	, authorize,, (Applicant)
to file for	, at (Address)
(Type of Temporary Building)	(Address)
on this date(Month)	, 20
 Buildings per Section 46-1229. I understand that approval of my special entitlement requests. I agree to arrange 	ing a special administrative permit for the use and construction of Temporary all administrative permit does not authorize final approval of any larger permitting or additional permitting separately, after approval is obtained, if necessary. ated with this application on behalf of the property owner, project coordinator, nother representative shall be binding.
Signature of Property Owner	Date
Type or Print Name and Title	

Date

Notary Seal

Signature of Notary Public