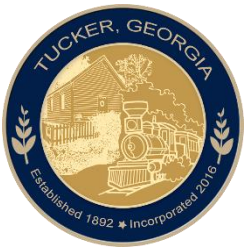


Planning and Zoning  
 1975 Lakeside Parkway  
 Suite 350  
 Tucker, GA 30084  
 Phone: 678-597-9040  
 Website: www.tuckerga.gov

# Sidewalk Café License Checklist

REQUIRED ITEMS	CHECK <input type="checkbox"/>
<b>Sidewalk Café License Application</b> —Provide one copy of the original/notarized application and signature page.	<input type="checkbox"/>
<b>Site Plan</b> or image detailing the proposed sidewalk café area, including the layout of the seating arrangement and layout of pedestrian corridors for sidewalk use.	<input type="checkbox"/>
<b>Pictures</b> —Provide photos or images of the fixtures (tables, chairs, and umbrellas) that are proposed in the sidewalk café area.	<input type="checkbox"/>
<b>Proof of Insurance</b> —Comprehensive liability insurance covering against personal injury and property damage in the amount of \$1,000,000. A certificate of insurance naming the city as an additional insured and requiring that the city be notified at least 30 days before termination or decrease in coverage must be uploaded.	<input type="checkbox"/>
<b>Tucker Occupational Tax Certificate and Alcohol License</b> —Provide a copy, as applicable.	<input type="checkbox"/>
<b>DeKalb County Health Department Certification</b> —Provide a copy.	<input type="checkbox"/>
<b>Understanding of Code Requirements –</b>  <b>Sec. 46-998. Outdoor dining.</b> <b>(a) General standards. The following applies to all outdoor dining, including on-site and when authorized within a public right-of-way:</b> (1) All tables and chairs must be metal. (2) Each umbrella canopy must be a single solid color. Different umbrellas may have a different colored canopies. (3) No signage may be placed on tables, chairs, or umbrellas. (4) The hours of operation for the outdoor dining area may be no greater than that of the principal use. (5) Outdoor dining shall not be located in required parking spaces. <b>(b) Outdoor dining in the Right-of-Way.</b> (1) It is unlawful to place outdoor dining in the public right-of-way without first obtaining a sidewalk café license. (2) A sidewalk café license is required to be renewed annually and is subject to an application process set by the Planning and Zoning Director. (3) Conditions of approval may be placed on the license by the Planning and Zoning Director to insure the protection of the public right-of-way and the rights of all adjoining property owners and the health, safety, and general welfare of the public. (4) The outdoor dining area shall not extend beyond the width of the façade of the business. (5) A 5 feet minimum pedestrian passageway shall be provided and maintained at all times. (6) The outdoor dining area, including furnishings, shall be maintained in a clean, neat, and orderly condition. All debris and litter shall be removed daily. (7) Only tables, chairs, and umbrellas are permitted in the outdoor dining area.	<input type="checkbox"/>



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# Sidewalk Café License Application

## APPLICANT INFORMATION

Applicant is the:  Property Owner  Restaurant Owner

Name:

Address:

City:

State:

Zip:

Contact Name:

Phone:

Email:

## BUSINESS INFORMATION

Name of Restaurant/Establishment:

Property Address:

Width of Façade Abutting Sidewalk Café:

## SIDEWALK CAFÉ INFORMATION

Number of tables:

Number of chairs:

## APPLICANT'S CERTIFICATION

The undersigned below states under oath that they are authorized to make this application and that they agree to the following:

- I understand that I am required to comply with all of the regulations found in Section 46-998.
- I understand that I am expected to maintain the area around the sidewalk café so that it is free of trash and debris.
- I understand that I am not to install signage, decorations, or other items in the right-of-way, including in the landscape planter beds.
- I understand that access to maintain the right-of-way and landscape planter beds shall be provided when necessary.
- I understand that multiple violations of these stipulations and regulations could result in the loss of a sidewalk café license.

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Signature of Applicant

Date

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Type or Print Name, Title, Establishment

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Signature of Notary Public

Date

Notary Seal