

Dear Business Owner,

This letter serves as official notification that Alcohol License Renewals are now due. Please find attached a copy of our renewal application. If there were no ownership or licensee changes, please print the form and complete it in its entirety. The licensee and residential agent on record with our office must sign and notarize the renewal application and affidavits. In addition, all required parties will have to complete an annual background check. If you have not used our online process the completed renewal form along with payment can be mailed or dropped off to 1975 Lakeside Pkwy, Ste 350, Tucker, GA 30084.

Note: Incomplete applications will not be processed until all information and documents are received. This will delay the processing of your 2026 Alcohol Renewal Application.

If you have had a Change of Ownership, STOP HERE! Alcohol Beverage Licenses are not transferable and any change of ownership, not authorized by the City's Code of Ordinance automatically cancels the last Alcohol License issued to a business. Please contact the State of Georgia Revenue Department to obtain a new Alcohol Beverage License Application. Or contact the City of Tucker at licenses@tuckerga.gov

Please note that you <u>must</u> have an active <u>Occupational Tax Certificate</u> in order for us to <u>completely</u> process your application and the issuance of your Alcohol License. All renewal applications, along with all required documentation, <u>must be</u> received by our office or postmarked by the Postal Service, <u>no</u> <u>later than November 30th</u>. Any application received <u>after November 30th</u> <u>will be</u> assessed a <u>twenty</u> <u>percent (20%) late payment penalty.</u>

No renewal applications will be accepted by our office after December 31st. Failure to renew by this date will require a New Alcohol License Application to be submitted as if no previous alcohol license had been issued. Selling alcoholic beverages on an expired license, or without a license, subjects the licensee and business to denying a new or renewal license and to potential fines for violation of the Code of Ordinances of The City of Tucker.

Reminder... Georgia Law requires that a State License must be obtained/renewed before any alcoholic beverage can be served or sold in the City of Tucker. You may contact the Alcohol and Tobacco Division of the Georgia Department of Revenue at https://gtc.dor.ga.gov///

If you have any questions concerning alcohol license renewals, please contact our licensing staff at 678-597-9040, or by email at licenses@tuckerga.gov

<u>NOTE:</u> THE OFFICIAL NOTICE FOR 2026 OCCUPATIONAL TAX CERTIFICATE RENEWAL APPLICATIONS WILL BE AVAILABLE DECEMBER 2025.

City of Tucker - Department of Finance



2026 ALCOHOL LICENSE RENEWAL APPLICATION

Due November 30, 2025

Legal Business Name:				DBA:			
Address Line1				<u> </u>			
City, State and Zip				Business Co	ntact Name:		
BUSINESS ADDRESS					ACCOUNT NO	0.:	
ALCOHOL LICENSE RENEWAL COMPLETED RENEWAL APPLICATION SYSTEMATIC ALIEN VERIFICATION FO 2026 STATE OF GEORGIA ALCOHOLIC STATE OR FEDERAL ISSUED PHOTO IT PERMANENT RESIDENT OR EMPLOYE ANNUAL BACKGROUND CHECK (REQU. LIST OF ALL EMPLOYEES PAYMENT IN FULL	N DR ENTITLEI C BEVERAGI D <i>(REQUIRED I</i> MENT AUTH	MENTS PROO E LICENSE GI FOR ALL OWNE HORIZATION	EORGIA T <i>A</i> <i>RS, LICENSES</i> I CARD (IF	XX CENTER s, manager and R APPLICABLE)		l	
TYPE OF BUSINESS:	NG ESTABLISI	HMENT	□CONVE	NIENCE STORE	□HOTEL/MOTI	EL	□BREWERY
□MANUFACTURER/DISTILLERY □	SUPER MAR	KET C/	ATERER	□OTHER			
TYPE OF LICENSE	MISES	□RETAIL/PA	ACKAGE	□WHOLESALEI	R/IMPORTER	□OTHE	ER
License Fee Schedule: (€ Alcohol Administrative Fee Beer Only Wine Only Beer & Wine Combination Liquor Alcohol Manufacturer Additional Fixed Bar(s) # Additional Movable Bar(s) # Sunday Sales – Malt Beverage/ Sunday Sales – Consumption of *Renewals Postmarked after Nove	_ X X Beer n Premises	\$50.00 \$600.0 \$600.0 \$900.0 \$4000. \$100.0 \$300.0 \$250.0 \$1100.0	00	Wholesaler/ Wholesaler/ Wholesaler/ Fraternal Org Fraternal Org Caterer: B-W Caterer: BWI Sunday Sales	Importer - Bee Importer - Win Importer – Liqu g – Beer and/or g – Liquor /-D/ BW Combo D s – Wine s – Retail Packa	r e uor r Wine	\$600.00 \$600.00 \$4000.00 \$500.00 \$1000.00 \$750.00 \$250.00 \$1100.00
				Background Ch	ock D Appr	roved	☐ Denied
only eived:	Receive			Background Ci	теск ш Аррі	oveu	□ Defiled



TYPE OF OWNERSHIP	□SINGLE OWNER	□CORPORATIO)N/LLC	□PAR	□PARTNERSHIP		□PRIVATE CLUB	
IF A CORPORAT	ΓΙΟΝ:							
CORPORATION NAME				STATE WHE	RE INC.		DATE INC.:	
•	PORATE OFFICERS				OVA/NET	- 0: !!D 0/	· · · · · · · · · · · · · · · · · · ·	
NAME	Αυ	DRESS			UWINER	RSHIP %	LAST FOUR OF SSN	
Will you have en	tertainment? □Yes	□No If yes, fully ex	xplain:					
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							_	
OWNER/LICEN:	SEE/MANAGER II	NFORMATION						
Checklist: □SAVE Affida	avit, □Background Investig	gation, □Consent Form, □	₃Photo ID, 🗆	Non-Criminal	Justice Privacy	Rights,	□Privacy Act Statement	
LICENSEE TYPE	□CORPO	RATION	OWNE	R/PARTNER	R	MANA	GER	
	States Citizen or Leg			-			NO	
LICENSEE FULL N	AME			[]	DOB		LAST FOUR OF SSN#	
LICENSEE HOME	ADDRESS			CITY		STATE	ZIP	
HOME PHONE			BUSINES	SS PHONE				
							_	
EMAIL ADDRESS								
Arrest Record: Has	the licensee, registere	ed agent, partner, or a	any other	person hav	ing financial	interes	st in this business	
	cted, or convicted of a		-	-	_			
Authority within th	ne last ten (10) years? l	□ Yes □ NO If yes, ple	ease give	full details	on a separate	e sheet		
<u> </u>							ear, subject to	
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process.	cense. I give authorize	ition to the city or re	JCKer to re	JII d Dacker	Outiu check c	35 hair	Oi tilis renewai	
process.								
Applicant/Lice	ensee Signature			Date	e			
	GENT INFORMATI							
Checklist: □SAVE Affida	avit, □Background Investig	ation, □Consent Form, □	₃Photo ID, □	Non-Criminal	Justice Privacy	Rights,	□Privacy Act Statemen	
REGISTERED AGE	NT FULL NAME:							
FULL HOME ADD	RESS:							



Systematic Alien Verification for Entitlements Program

(SAVE) Affidavit Verifying Lawful Presence within the United States **SECTION 1**

	☐ I am a United State	es citizen (State of Federal Issu	ed Photo ID)	
		nent resident of the United Sta		or Authorization Card)
	= :	en or nonimmigrant under the	-	
		present in the United States.	o o	, ,
	= :	by the Department of Homeland	Security or other federal im	migration
	agency is:		,,	g
Lam	annlying for the following	g public benefit (check one):		
Taili	Alcoholic Beverage \square			
	- Alcoholic beverage	Print Business Name		
	☐ Alcohol Employee	Pouring Permit		
	☐ Occupational Tax C	-		
	•	men/Solicitors Permit		
	☐ Other:			
	Public Benefit		Name of Business (if applicable	2)
X				
		the presents of a Notary	ALIEN REGISTRATION NUMBER	
				olic benefit. I understand that the state
		of that I am lawfully present in t	he United States prior to	receipt of this public benefit.
*10 e	mployees or less - Proceed to	Section 3 for Notary.		
E-Verify (PRIVATE EMPLO	YER AFFIDAVIT) SEC	CTION 2	
,				n as E-Verify, and uses such program to
The Georgia Depo	artment of Law is a registered p	articipant in the jeacral work authoriz	acion programi commisiny mion	
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Background Investigation Consent APPLICANT INFORMATION

Last Name			F	irst Nam	ne		Middle Name	
Phone					Email			
Home S	treet Add	ress						
City				5	State			Zip
Sex	Race		DOB		Last Fo	our of SSN	State or Fo	ederal ID #
	Employm			- N45		= Decident	J. A. Sout	= Other
	YMENT Employm		RMATIO	N				
POSITIO		□ Ow	ner II-Time	□ Mana		□ Residentia	al Agent	□ Other □ Other
TYPE:	IIVILIVI	□ Fui	ii-TiiTie	□ Pait-	·iiiie	□ Seasonai		U Other
Marshal S ederal, S	Service to State, or 0	receive Crimina	e any back Il Justice <i>i</i>	kground i Agency ir	record in n Georgia	formation per	taining to m	uthorize the City of Tucker ne, which may be in the files of any t I received a copy of my privacy
Applicant S	Signature &	Title						Date

(Not Valid after more than 90 days)



Non-Criminal Justice Applicant's Privacy Rights

*Required of all Owners, Licensee, Manager and Residential Agent

As an applicant that is the subject of a Georgia only or a Georgia and Federal Bureau of Investigation (FBI) national fingerprint/biometric-based criminal history record check for a noncriminal justice purpose (such as an application for a job or license, immigration or naturalization, security clearance, or adoption), you have celiain rights which are discussed below.

- You must be provided written notification that your fingerprints/biometrics will be used to check the criminal history records maintained by the Georgia Crime Information Center (GCIC) and the FBI, when a federal record check is so authorized.
- If your fingerprints/biometrics are used to conduct an FBI national criminal history check, you are provided a copy of the Privacy Act Statement that would n01mallyappear on the FBI fingerprint card.
- If you have a criminal history record, the agency making a dete1mination of your suitability for the job, license, or other benefit must provide you the opportunity to complete or challenge the accuracy of the information in the record.
- The agency must advise you of the procedures for changing, connecting, or updating your criminal history record as set forth in Title 28, Code of Federal Regulations (CFR), Section 16.34.
- If you have a Georgia or FBI criminal history record, you should be afforded a reasonable amount of time to connect or complete the record (or decline to do so) before the agency denies you the job, license or other benefit based on information in the criminal history record.
- In the event an adverse employment or licensing decision is made, you must be info1med of all information pertinent to that decision to include the contents of the record and the effect the record had upon the decision. Failure to provide all such information to the person subject to the adverse decision shall be a misdemeanor [O.C.G.A. § 35-3-34(b) and §35-3-35(b)].

You have the right to expect that the agency receiving the results of the criminal history record check will use it only for authorized purposes and will not retain or disseminate it in violation of state and/or federal statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.

If the employment/licensing agency policy permits, the agency may provide you with a copy of your Georgia or FBI criminal history record for review and possible challenge. If agency policy does not permit it to provide you a copy of the record, information regarding how to obtain a copy of your Georgia, FBI or other state criminal history may be obtained at the GBI website (http://gbi.georgia.gov/obtaining-criminal-history- record-information).

If you decide to challenge the accuracy or completeness of your Georgia or FBI criminal history record, you should send your challenge to the agency that contributed the questioned information. Alternatively, you may send your challenge directly to GCIC provided the disputed arrest occurred in Georgia.

Instructions to dispute the accuracy of your criminal history can be obtained a	at the GBI website
(http://gbi.georgia.gov/obtaining-criminal-history-record-information).	
Applicant Signature & Title	Date



Privacy Act Statement

*Required of all Owners, Licensee, Manager and Residential Agent

Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and Federal Regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to employing, es;

governmental or authorized non-governmental agencies responsible for employment, contracting, licens security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement a criminal justice agencies; and agencies responsible for national security or public safety.						
Applicant Signature & Title	Date					



Residential Agent Consent Form

*Required of all Residential Agents

All licensed establishments must have and continuously maintain a "Residential Agent" upon whom any process, notice or demand required or permitted by law or under the City of Tucker's Alcoholic Beverage Ordinance to be served upon the licensee or owner may be served. This person must be a City of Tucker or DeKalb County, GA resident and agree to act in this capacity for your business.

Residential Agent Checklist: □SAVE Affidavit, □Background Investigation, □Consent Form, □Photo ID, □Non-Criminal Justice Privacy Rights, □Privacy Act Statement.

Full Na	me (No Initia	ıls):			
Home 9	Street Addre	SS			
City			State		Zip (Proof of Residence Required)
Length	of Time at R	esidence:	Cell Phone #	‡	Work/Home Phone
Date of	f Birth:		Place of Birth:		
Sex	Race	Hair Color	Eye Color	Last four of SSN	State or Federal ID #
As Resida Agent fo The Alcol unders a Residea Ordinance	ess located a lential Agent, or the license holic Bevera stand the ba ntial Agent u ce to be serv legal notice	t, I,, e, owners, office ge Ordinance of the consistence of the constant of the co	ters, and/or direct f the City of Tucke to have and con process, notice, o ensee or owner m	, do hereb tors and to perform r. tinuously maintain r demand required nay be served. I und	(business name),, Tucker, GA. y consent to serve as the Residential hall obligations of such agency under in the City of Tucker or Dekalb Cour or permitted by law or under said erstand that such service upon me will ty to forward such service to the owner
Signature	of Residential <i>i</i>	Agent			Date
		SCRIBED BEFOR		proo	E: Attach a copy of driver's license and for residency.
Γhis	day of		, 20		phone or utility bill that reflects current address listed by agent)
Notary P	Public, State o	of Georgia		_	and return the Background stigation Consent Form, the SAVE
My Com	mission Expi	res:	(SEAL) Affid Righ	avit, the Non-Criminal Justice Privacy ts and the Privacy Act Statement Iments.



Systematic Alien Verification for Entitlements Program

(SAVE) Affidavit Verifying Lawful Presence within the United States **SECTION 1**

I, (print name)	, swear or	affirm under penalty of pe	erjury that (check one):
☐ I am a United Sta	tes citizen (State of Federal Iss	ued Photo ID)	
☐ I am a legal perm	anent resident of the United St	ates (Permanent Resident	or Authorization Card)
☐ I am a qualified a	lien or nonimmigrant under th	e Federal Immigration and	Nationality Act 18 years of
age or older lawfull	y present in the United States.	i	
My alien number issu	ed by the Department of Homelan	d Security or other federal im	migration
agency is:			
I am applying for the followir	ng public benefit (check one):		
☐ Alcoholic Bevera			
	Print Business Name		
☐ Alcohol Employee	=		
☐ Occupational Tax	Certificate		
	esmen/Solicitors Permit		
☐ Other:		Name of Business (if applicable	
Y		Nume of Business (if applicable	-1
SIGNATURE OF APPLICANT *Must be signed i	in the presents of a Notary	ALIEN REGISTRATION NUMBER	
		ause I have applied for a pub	olic benefit. I understand that the state
	oof that I am lawfully present in		
*10 employees or less - Proceed t		·	· · · · ·
E-Verify (PRIVATE EMPL	OVER AFFIDAVIT) SE	CTION 2	
The Georgia Department of Law is a registered	•		n as F-Verify, and uses such program to
verify employment eligibility of all employees h		.zac.o., program common, mon	as a verify, and assessable program to
☐ EMPLOYER DOES NOT EMPLOY I	MORE THAN TEN EMPLOYEES -	- Proceed to notary	section
By executing this affidavit, the undersigned			
individual, firm, or corporation employs r	nore than ten employees and has	registered with and utilizes	the federal work authorization
program commonly known as E-Verify, or			
established in O.C.G.A. § 13-10-90. Further		employer hereby attests that	its federal work authorization user
identification number and date of authoriza	ation are as follows:		
FEDERAL WORK AUTHORIZATION USER IDENTIFICATION NUMBER	NAME OF PRIVATE EMPLOYER	DATE OF AUTH	IORIZATION
For more information on E-Verify: htt			
ALL APPLICANTS MUST SIGN BELOW, NOT BUSINESS TAX CERTIFICATE.	ARIZE, AND THEN RETURN THIS A	FFIDAVIT WITH APPLICATION,	PAYMENT TO OBTAIN YOUR
In making the above representation unde	r oath I understand that any per-	son who knowingly and willfu	Ily making a false fictitious or
fraudulent statement of representation in			
and face criminal penalties by such statute.	<i>,</i>		· ·
Executed on the day of			
	X	e of Authorized Officer or Agent *Must be sig	
Print Name and Title of authorized Officer or Agent	Signatur	e of Authorized Officer or Agent *Must be sign	gned in the presents of a Notary
CECTION 2			
SECTION 3	THE DAY OF	20	
SUBSCRIBED AND SWORN BEFORE ME ON THIS	, THE DAY OF	, 20	
Notary Signature			
My commission expires://			NOTARY SEAL
			



Background Investigation Consent

*Required of all Owners, Licensee, Manager and Residential Agent
APPLICANT INFORMATION

AFFLICA	141 1141	CITIVIATION					
Last Nam	е		Fi	First Name			Middle Name
Phone				Email	I		
Home Str	eet Add	ress					
City			St	tate			Zip
Sex	Race	DOB		Last Fo	our of SSN	State or Fe	deral ID #
	l	<u>'</u>				1	
EMPLOY	MENT	INFORMATIC	ON				
Place of E	Employm	nent:					
POSITION	1 :	□ Owner	□ Mana	iger	□ Resident	ial Agent	Other
EMPLOYI TYPE:	MENT	□ Full-Time	□ Part-1	Гіте	□ Seasonal		Other
Marshal Se Federal, St	ervice to ate, or C	receive any bac	kground re Agency in	ecord in Georgia	formation pe a. I also ackn	ertaining to m	uthorize the City of Tucker ne, which may be in the files of any t I received a copy of my privacy
Applicant Sig	gnature &	Title					Date

(Not Valid after more than 90 days)



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Applicant Signature & Title	Date



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Applicant Signature & Title	Date



List of Employees

Employee Name:	Sex: \(\text{M} \subseteq \text{F}	Race:
Residence Address:	Date of Birth:	
Job Position: □ Server □ Cashier	City of Tucker Alcohol Pouring Permit? $\ \square$ YES $\ \square$	NO (Attach Copy)
	Sex: □ M □F	Race:
Residence Address:	Date of Birth:	
Job Position: ☐ Server ☐ Cashier	City of Tucker Alcohol Pouring Permit? $\ \square$ YES $\ \square$	NO (Attach Copy)
	Sex: □ M □F	Race:
Residence Address:	Date of Birth:	
Job Position: ☐ Server ☐ Cashier	City of Tucker Alcohol Pouring Permit? $\ \square$ YES $\ \square$	NO (Attach Copy)
	Sex: □ M □F	Race:
Residence Address:	Date of Birth:	
Job Position: □ Server □ Cashier	City of Tucker Alcohol Pouring Permit? $\ \square$ YES $\ \square$	NO (Attach Copy)
	Sex: □ M □F	Race:
Residence Address:	Date of Birth:	
Job Position: □ Server □ Cashier	City of Tucker Alcohol Pouring Permit? $\ \square$ YES $\ \square$	NO (Attach Copy)
		Race:
Residence Address:	Date of Birth:	
Job Position: ☐ Server ☐ Cashier	City of Tucker Alcohol Pouring Permit? $\ \square$ YES $\ \square$	NO (Attach Copy)
	Sex: □ M □F	Race:
Residence Address:	Date of Birth:	
Job Position: ☐ Server ☐ Cashier	City of Tucker Alcohol Pouring Permit? $\ \square$ YES $\ \square$	NO (Attach Copy)
		Race:
Residence Address:	Date of Birth:	
Job Position: □ Server □ Cashier	City of Tucker Alcohol Pouring Permit? $\ \square$ YES $\ \square$	
Employee Name:		
Residence Address:	Date of Birth:	
Job Position: □ Server □ Cashier	City of Tucker Alcohol Pouring Permit? $\ \square$ YES $\ \square$	NO (Attach Copy)
		Race:
Residence Address:	Date of Birth:	
Job Position: ☐ Server ☐ Cashier	City of Tucker Alcohol Pouring Permit? $\ \square$ YES $\ \square$	NO (Attach Copy)