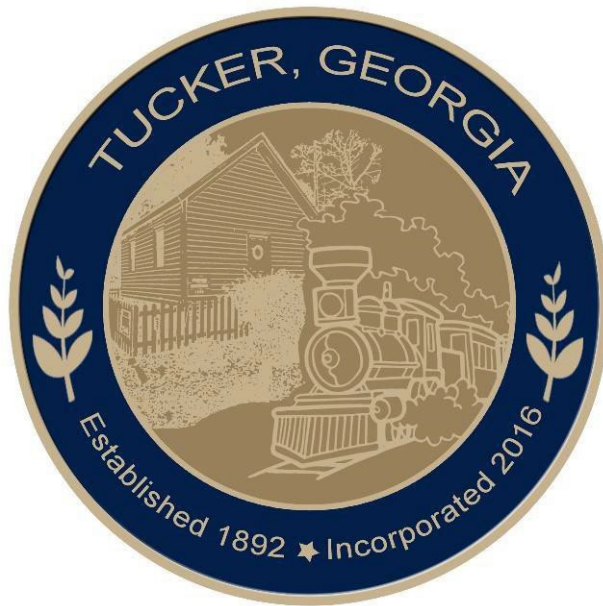


City of Tucker

Request for Proposal

RFP 2026-010

TRAFFIC SIGNAL, SIGNS, AND MARKINGS
MAINTENANCE



BID MANUAL

City of Tucker
1975 Lakeside Parkway, Suite 350
Tucker, Georgia 30084

**City of Tucker Request for Proposal
RFP 2026-010
Traffic Signal, Signs, and Markings Maintenance**

INVITATION: The City of Tucker is now accepting proposals for qualified contractors to provide maintenance services to traffic signals and transportation signs throughout the City under the direction of the Public Works Department. Proposals will be accepted until the date and time listed below and will be awarded to the most responsible and responsive proposer submitting proposal which is deemed to be the most advantageous to the city. Addenda and updates to this bid manual will be posted on the City of Tucker website <http://tuckerga.gov/bids> or may be requested by emailing procurement@tuckerga.gov.

BID ACTIVITY SCHEDULE	
RFP Issued	March 24, 2026
Pre-Bid Conference	N/A
Deadline for Questions	April 14, 2026, at 1:00pm EST
Responses to Questions Posted (Addenda)	April 17, 2026
Proposal Deadline	April 30, 2026, at 1:00pm EST
Scoring by Evaluation Committee	May 1 - 8, 2026
Award at Council Meeting	June 8, 2026 (Tentative)

SCOPE OF WORK: Refer to Exhibit A.

PRE-PROPOSAL CONFERENCE: N/A

QUESTIONS: Submit all questions in writing to procurement@tuckerga.gov. Reference RFP 2026-010 in the subject line of the email.

ADDENDA: Responses to the questions received will be by addenda and will be posted on the City website www.tuckerga.gov/bids. The signed acknowledgement issued with each addendum must be submitted with the proposal. It is the vendors' responsibility to verify if any addenda were created.

SUBMITTAL REQUIREMENTS: Consultant shall submit RFP Response electronically to procurement@tuckerga.gov so that it is received no later than April 30, 2026 at 1:00pm EST with the subject line "Submittal: RFP 2026-010". The email must contain the vendor's contact information. The submittal shall be two PDF files:

1. The proposal shall be named "<Company Name>.RFP 2026-010.Bid Submittal.pdf".
2. The Cost Proposal shall be named "<Company Name>.RFP 2026-010.Cost Proposal.pdf"

The submittal email will be opened to confirm receipt of the submittal; however, the attached PDF files will remain unopened until the public opening.

PROPOSAL OPENING: All proposals received prior to the deadline will be opened publicly on April 30, 2026 at 1:00pm EST at Tucker City Hall located at 1975 Lakeside Parkway, Suite 350, Tucker GA. A listing of submittals received prior to the bid deadline will be posted on the City website www.tuckerga.gov/bids following the opening of the proposals.

DOCUMENT SUBMITTAL REQUIREMENTS:

1. Proposal, including understanding and approach, related experience and references, personnel qualifications.
2. Cost Proposal (provided)
3. Equipment List
4. W-9 Form (provided)
5. Certificate of Insurance
6. Notarized E-Verify Affidavit Form (provided)
7. Notarized Oath of Non-Collusion (provided)
8. Acknowledgement of Addendum issued with each Addendum.
9. Contact Information Form (provided)

All responses must be received electronically by the Bid Deadline. (Addenda will show any schedule updates). No bids will be received orally, by phone, or by sealed paper documents. Only electronic bids in accordance with submittal requirement instructions will be accepted. Late bids will not be considered. Bids received after the bid deadline will be filed unopened. The City of Tucker reserves the right to reject any and all bids or any part, to waive any formalities to make an award and to re-advertise in the best interest of the City. The City reserves the right to consider past performance in determining the responsibility of bidders.

The City reserves the right to negotiate pricing with the top scoring bidder and may, in its discretion, award a contract to the responsible and responsive proposer submitting the proposal which is deemed to be the most advantageous to the City, price and other factors being considered, as described in the selection criteria.

SCOPE OF WORK
EXHIBIT A
City of Tucker Request for Proposal
RFP 2026-010 Traffic Signal, Signs, and Markings Maintenance

INTRODUCTION

The City of Tucker (City) is seeking qualified contractors to provide maintenance services to traffic signal and transportation signs throughout the City under the direction of the Public Works department in accordance with terms outlined in this Request for Proposal. The City intends to select one contractor through a qualification-based selection process and intends to execute a one-year contract with three optional one-year extensions beginning July 1, 2026.

BACKGROUND

The City has a population just under 40,000 people and covers a geographical area of approximately 20 square miles. The city maintains approximately 5,000 signs, 69 traffic signals, 3 pedestrian actuated signals, 28 flashing beacons, 22 school flashers, 12 radar speed signs, and rectangular rapid flashing beacons (RRFBs).

A. GENERAL SCOPE OF WORK

The selected contractor will be required to provide certified personnel, vehicles, equipment, and materials as necessary to maintain the traffic signals, signs, and related equipment. The selected firm must have the resources and abilities to install various traffic signal poles, controller cabinets, vehicle detection, overhead and post mounted signs, and other associated equipment.

1. Minimum Qualifications

The contractor must meet the following minimum qualifications:

- Experience within the last 5 years providing traffic signal maintenance and sign maintenance.
- At least one technician with an International Municipal Signal Association (IMSA) Level Two traffic signal field technician certification assigned to the contract and working under the supervision of a Level Three technician.
- At least one Level 1 Sign and Pavement Marking Technician assigned to the contract.
- At least one Level 1 Roadway Lighting Technician or Electrical Contractor licensed in Georgia assigned to the contract.

In addition to these minimum qualifications, the contractor will be expected to provide adequate personnel to perform signal and sign maintenance during normal business hours

and on-call, after-hours service on an as needed basis. The contractor will provide crew(s) with the proper number of staff and equipment to perform the scope described herein. Adequate personnel must be provided to meet safety requirements at all times including personnel with traffic control certification. Equipment will be maintained in a clean and professional condition reflecting the cities' high standards.

For all work provided, the Contractor will meet the following general requirements:

- Provide services under the direction of the Public Works Department the City of Tucker
- Comply with all OSHA and other applicable federal and state statutes, regulations and standards for workplace safety and all applicable laws regarding hazardous material.
- Complete work in accordance with the Georgia Department of Transportation technical standards and specifications and with the Manual of Uniform Traffic Control Devices (MUTCD) unless otherwise directed.
- Communicate with the Mayor, City Council and media services only through the Director of Public Works of each city, unless otherwise authorized.
- Dispose of all construction materials and other waste. Disposal will be in accordance with all applicable laws.

2. Working Hours

The contractor will maintain established weekday business hours for the purposes of city business. The standard eight-hour work day does not include the contractor's travel time to and from the city. The contractor shall notify Public Works prior to performing non-emergency work outside of normal business hours. For emergency response, the contractor will provide a primary point of contacts(s) available on a twenty-four hour basis, seven days per week. The contractor must be able to have equipment and personnel mobilized and ready to work within 2 hours of notification of an incident.

3. Performance Evaluation

Contractor performance will be measured on the quality of work, professionalism and responsiveness. Responsiveness will be measured by the contractor's ability to complete work orders based on the established work order priority schedule:

- Priority 1: Complete within 24 hours.
- Priority 2: Complete within 7 days.
- Priority 3: Complete within 21 days.
- Priority 4: As directed.

Completed work orders must be entered into the city's work management system (Cityworks) on a weekly basis.

4. Personnel

The Contractor will designate a project manager who will be the city's primary point of contact. The Contractor is expected to attract and retain highly qualified employees in the appropriate number to maintain the required level of service. Employees will be expected to maintain a professional appearance and be courteous in their interaction with the public. The Contractor will maintain and implement documented training programs throughout the term of the contract to guarantee that the contractor's employees maintain applicable certifications. Any contractor employee that the City determines to be incapable of performing the services this scope of work requires is subject to removal from the Project. If removed, contractor shall replace the employee in a timely manner within (fourteen (14) calendar days) at no additional cost to the City.

The City of Tucker uses the work management system, Cityworks, to initiate, track and report on maintenance activities. Work order tracking by the cities will be paperless. Work crew supervisors must have basic computer skills in order to access and use the cities' work order software system. A smart phone device is strongly encouraged for contracted personnels to use. Training on use of the system and a user login will be provided by the City.

Levels of staff experience (must be obtained withing six (6) months of the Notice to Proceed):

- a) One staff member shall be IMSA Work Zone certified
- b) One staff member shall be IMSA Level I Signs, and Markings certified
- c) All staff members must be certified flaggers through the National Safety Council.

Subcontractors may be utilized to fulfill the requirements of the scope outlined in this RFP. All subcontractors are expected to be held to the same standards as the selected contractor.

5. Equipment

Basic equipment, such as bucket trucks, sign trucks and traffic control equipment, essential to the performance of customary work in each service area will be included in the monthly lump sum rate. The Contractor should include in the proposal, a detailed list of equipment that will be utilized for this contract. The Contractor will be responsible for maintaining the equipment in satisfactory operating condition throughout the contract period. All fuel will be the Contractor's responsibility. The Contractor will maintain and account for any information, equipment, and property, which the City provides to the Contractor for use during the period of performance.

At least one member of each work crew must be equipped with a cell phone. Work crew supervisors must be provided with a device with internet access for use of the City's work order management system.

6. Materials

Raw materials used in the performance of the work will be either purchased directly by the city or reimbursed as a pass-through cost with no markup and no sales tax added. Backup documentation will be provided with all invoices for all pass-through costs for which there is not a unit rate established in the contract. All materials and equipment included on monthly invoices must reference a work order number.

The Contractor will also be responsible for estimating quantities, obtaining competitive pricing, arranging for delivery in a timely manner and providing for storage. Whenever practical, arrangements will be made for the City to pay for material directly. Reimbursement for materials will not include items that are incidental to the work such as work gloves and safety supplies. The contractor will maintain a stock of common replacement parts including controllers, power supply, conflict monitors, relays, switches, strain/mast poles, lamps, pedestrian buttons, stop signs, yield signs and in- pavement pedestrian crossing signs.

7. Heath and Safety

The contractor must report any accidents or property damage to the city immediately.

8. Billing

The contractor shall bill the City of Tucker monthly with supporting documentation for any out-of-scope services provided. These out-of-scope services must obtain written authorization from the City's Public Works Department prior to execution.

B. SPECIFIC SCOPE OF WORK

1. Traffic Signal Maintenance

The table below shows the approximate number of traffic signal facilities maintained by the City of Tucker.

ITEM	QNTY
Traffic Signals	69
Pedestrian Activated Signals	3
Flashing Beacons	28
School Flashers	22
RRFB's	63
Radar Speed Display Signs	12

Maintenance activities of the Contractor will include but are not limited to:

- Replacing signal bulbs
- Repairing pedestrian push buttons and poles
- Troubleshooting, repairing, and replacing signal equipment
- Troubleshooting and replacing vehicle detection equipment
- Replacing damaged cabinets and signal poles
- Marking signal communication lines in response to 811 utility locate ticket requests
- Troubleshooting and repairing signal fiber communications
- Setting clocks on school zone flashers and radar feedback signs at the beginning and end of school year
- Installation of new/replacement school flashers, radar speed display signs, and RRFB's
- Traffic Control
 - Provide traffic control in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) as needed in conjunction with the contractor's maintenance activities.
 - Provide traffic control for other Public Works activities, as needed.
 - Set up and take down temporary barricades for Public Works, as needed.
- Emergency Response, when necessary, for requests such as signals in flash, damaged signal equipment, etc.

These activities will typically be assigned through work orders or after-hours emergency calls. Additionally, the contractor will be expected to perform routine maintenance and inspection activities twice annually for each signal location. Inspections will consist of the following at a minimum:

- Preventive Maintenance (PM) checklist Form: Maintain a copy of the Preventive Maintenance Checklist Form approved by the City at each traffic signal. The PM Checklist Form will be completely filled out during each maintenance inspection and during any time repairs are made to the traffic signal controller or any related equipment in the controller cabinet or the signal equipment at the intersection (detector loops, pedestrian heads, signal heads, lenses, lamps and signal poles, etc.). These inspections should also include updating the City's infrastructure within Cityworks.
- Controller Cabinet Mounting: Check the snugness of the nuts on the traffic signal cabinet anchor bolts, tighten, if necessary, being sure not to distort the cabinet door opening by over tightening.
- Controller Cabinet Foundation Seal: If standing water or evidence of water is present inside the bottom of the cabinet, check the seal between the bottom of the foundation for deterioration, and report the need to reseal the cabinet foundation as necessary.

- Door Gaskets: Check all door gaskets on the controller cabinet, service cabinet and any other enclosures for evidence of moisture or deterioration. Report the need to completely replace any gaskets showing signs of leaking or deterioration.
- Cabinet Vents: Check the vents in both the cabinet door and above the door, or at the top of the cabinet to ensure that they are free of any foreign material. Air Filter: Vacuum, wash, replace or knock out any dust accumulated in air filters. Take appropriate action based on the condition of the filter.
- Cabinet Fan: Verify that cabinet fans(s) operate properly with a minimum of noise.
- Thermostat: Verify that the cabinet fan thermostat is set at an appropriate temperature.
- Interior Light: Verify the proper operation of the cabinet's interior light.
- Hinges and Locks: Check the free movement of all doors, latching assemblies and locks on the controller cabinet, service cabinet and any other enclosures. Use a minimum of oil or spray lubricant and remove any excess.
- Vacuum Cabinet: Blow or brush off shelves, terminal blocks and components and thoroughly vacuum the interior of the cabinet.
- Insect or Rodent Infestation: Check for signs of ants, wasps or other insects or rodents within the cabinet. Use appropriate insect traps or powders if any positive findings are discovered. More serious problems will be reported to the City.
- Cabinet Grounding: Using appropriate equipment, check annually the resistance between AC and ground.
- Service Connections: Verify the neutral, ground and power connections are secure in the controller and service cabinets.
- Plug-In Components: Check that each plug-in component (rack mount detectors, relays, load switches, etc.) fits tightly and securely. Ground Fault Receptacle: Verify the proper operation of the "Test" and "Reset" buttons on GFCI type outlets.
- Intersection Records: Ensure that all intersection cabinet wiring diagrams are present and up to date.
- Controller Operation: Manually place vehicle and pedestrian calls on each pedestrian button to verify controller servicing of each active phase. Check controller logs for any faults that have occurred and make note for the file. Verify signal timing is current with timing sheet in cabinet. Confirm controller time and dates are correct.
- Conflict Monitor/Malfunction Management Unit: Verify time and dates are correct in any CMU/MMU with an internal clock.
- Detector Operation (inductive loops): Verify the detection zones for each detector by observing the turn-on of the appropriate detection indicator as a vehicle passes over the detector loop(s). Check also that a call is placed on the correct controller phase.
- Detector Operation (video detection): Verify camera operation by monitoring the vehicle call on the video controller unit. Also, verify the calls going to the detector call page in the controller.

- Equipment Displays and Indicators: Verify that all LED and LCD displays and indications on all cabinet equipment are working properly.
- Pre-Emption Devices: Test any pre-emption devices for proper operation.
- Battery Back-Up System: Check battery backup display for AC IN, UPS OUTPUT, and INVERTER indications. All should be on when utility power is supplied to the cabinet. Also, check battery level and load level displays. Test batteries quarterly. Make note if either is out of range. Keep records of events recorded and total battery run time between maintenance checks to help indicate problem intersections. Check all battery connections to ensure they are clean and secure.
- Safety Lighting (Night Check): Institute a routine nighttime check of safety lights and illuminated street name signs at all signalized intersections every other month and submit a report and an estimate for any repairs necessary to the City for approval. Intersection Walk- Around (included as a part of Routine Maintenance once every two months):
 - General: Remove any easily removable, unauthorized signs, stickers and posters and note any graffiti existing on signal poles or equipment. Notify City of any graffiti observed on traffic signal equipment.
 - Signal Heads: Verify that all vehicle and pedestrian heads properly display all indications and the signals are not damaged. Verify the alignment of all heads to the intended direction. Verify that all back plates, visors, doors and signal heads are visibly secure. Report any landscaping that restricts the view of signal heads to the City (Signal heads should be visible from 250 feet).
 - Pedestrian Equipment: Check all pedestrian push buttons (and bicycle push buttons where provided) and signals by hand to ensure that they are securely mounted and operating properly. Replace damaged or malfunctioning buttons with larger size ADA type buttons as necessary.
 - Internally illuminated street name signs (IISNS): Verify that the IISNS is adequately connected to frame, clamp and brackets, and no panel is broken or missing.
 - Miscellaneous: Check all detector loops for sealant deterioration, exposed wire, etc.
 - Video Detection System Where Applicable: Ensure proper operation, clean video detection camera lens as needed.
 - Signal Lenses and Signs: Clean and polish all signal lenses and reflectors, align all signal heads and adjust all mast arm mounted street name signs.
 - Terminal Connections: Test following any wiring repair, each terminal screw by backing off slightly then retightening to confirm that it is secure.
 - Check: All pull boxes for structural defects, insect or rodent infestations, and properly secured lids.
 - Report significant areas of rust on cabinet exterior and signal poles to City staff.

In performing these traffic signal maintenance and repair activities, the contractor shall log ALL access to the traffic signal and cabinet in the logbooks provided in each cabinet. When

responding to a flash event or signal failure, the contractor shall review the conflict monitor and controller and log the specific conflict and or error message(s) in the logbook.

2. Street Sign Maintenance

The City of Tucker maintains approximately 8,500 street signs on 170 centerline miles of roadway.

Maintenance activities of the Contractor will include sign installation, cleaning, reposting, and replacement, as well as graffiti removal from signs, traffic signal cabinets and poles. The contractor will be responsible for coordinating utility location in accordance with Georgia law.

3. Pavement Marking

Contractor shall have the ability to layout and install preform, thermoplastic, temporary, etc. markings at the request of the City. This may include removal of existing marking in order to redefine or update. Removal shall be priced as grinding and hydroblasting.

All equipment and materials for these tasks shall be provided by the contractor.

*** END OF SCOPE OF WORK ***

C. RFP STANDARD INFORMATION

1. Authority

This RFP is issued under the authority of the Purchasing Division of the City of Tucker. The RFP process is a procurement option allowing the award to be based on stated evaluation criteria. The RFP states the relative importance of all evaluation criteria. No other evaluation criteria, other than as outlined in the RFP, will be used.

2. Offeror Competition

The City encourages free and open competition among offerors. Whenever possible, the City will design specifications, proposals, and conditions to accomplish this objective, consistent with the necessity to satisfy the City's need to procure technically sound, cost-effective services and supplies.

3. Receipt of Proposals and Public Inspection

(a) Public Information

All information received in response to this RFP, including copyrighted material, is deemed public information and will be made available for public viewing and copying shortly after the time for receipt of Proposals has passed with the following four exceptions: (1) bona fide trade secrets meeting confidentiality requirements that have been properly marked, separated and documented; (2) matters involving individual safety as determined by the City of Tucker (3) any company financial information requested by the City of Tucker to determine Contractor responsibility, unless prior written consent has been given by the offeror; and (4) other constitutional protections.

(b) Procurement Officer Review of Proposals

Upon opening the Proposals received in response to this RFP, the procurement officer in charge of the solicitation will review the Proposals and separate out any information that meets the referenced exceptions in Section 3.a. above, providing the following conditions have been met:

- Confidential information is clearly marked and separated from the rest of the Proposals.
- The Proposals do not contain confidential material in the cost or price section.
- An affidavit from an offeror's legal counsel attesting to and explaining the validity of the trade secret claim is attached to each Proposal containing trade secrets.

Information separated out under this process will be available for review only by the procurement officer, the evaluation committee members, and limited other designees. Offerors must be prepared to pay all legal costs and fees associated with defending a claim for confidentiality in the event of a "right to know" (open records) request from

another party.

4. Classification and Evaluation of Proposals

(a) Determination of Responsive or Non-responsive

All Proposals will initially be classified as either “responsive” or “non-responsive”. Proposals may be found non-responsive any time during the evaluation process or contract negotiation if any of the required information is not provided; the submitted price is found to be excessive or inadequate as measured by criteria stated in the RFP; or the Proposals is not within the plans and specifications described and required in the RFP. If a Proposal is found to be non-responsive, it will not be considered further.

(b) Determination of Responsibility

The procurement officer will determine whether an offeror has met the standards of responsibility. Such a determination may be made at any time during the evaluation process and through contract negotiation if information surfaces that would result in a determination of non-responsibility. If an offeror is found non-responsible, the determination must be in writing, made a part of the procurement file, and mailed to the affected offeror.

5. City’s Rights Reserved

Issuance of the RFP in no way constitutes a commitment by the City of Tucker to award and execute a contract. Upon determination such actions would be in its best interest, the City, in its sole discretion, reserves the right to:

- cancel or terminate this RFP;
- reject any or all Proposals received in response to this RFP;
- waive any undesirable, inconsequential, or inconsistent provisions of this RFP which would not have significant impact on any proposal;
- not award if it is in the best interest of the City not to proceed with contract execution;
or
- if awarded, terminate any contract if the City determines adequate City funds are not available.

6. General Information

1. Only those firms or teams with the necessary resources and a commitment to complete all work according to the specifications in the Scope of Work should submit a Proposal.
2. The City may select the best qualified contractor(s) based on the information received

- from interested companies as a result of this solicitation.
3. The City of Tucker reserves the right to cancel any and all Request for Proposals at any time when it is determined to be in the best interest of the City.
 4. The City of Tucker also reserves the right to increase, reduce, add or delete any item in this solicitation as deemed necessary.
 5. It is the responsibility of all companies interested in submitting proposals for this advertisement to routinely check the posting on the website for any revisions to this RFP.
 6. Incomplete submittals will not be considered. Late submittals will not be accepted.

D. PROPOSAL SUBMISSION AND EVALUATION

1. Preparation of Proposal

Each Proposal should be prepared simply and economically, avoiding the use of elaborate promotional materials beyond those sufficient to provide a complete presentation. If supplemental materials are a necessary part of the technical Proposals, the Offeror should reference these materials in the technical Proposals, identifying the document(s) and citing the appropriate section and page(s) to be reviewed.

2. Submittal Requirements

Failure to meet these requirements will result in the Proposals being determined “non-responsive” and the entire submittal will be rejected. Unless otherwise specified, all requirements will count toward the page limit.

1. Submittals of company information and Proposals should be no more than fifteen (15) pages single-sided, 8½” x 11” pages in length. The 15-page limit does not include the cover page, tabs or title pages, and the required City forms. Any other supplemental information and pages outside the page limit will not be reviewed and will be considered as non-responsive to the page limit requirement.
2. Provide firm name, address, telephone number, e-mail address for the primary contact person, former firm names, official Georgia address (if applicable), and joint venture partner information (if applicable).
3. Describe the company’s understanding of the proposed services as described in the Scope of Work. Each proposer should include a summary of their proposed management plan. The management plan should describe the number of crews and seasonal personnel, if any, proposed to accomplish the required work.

4. Provide information on supervisory personnel to be assigned to this contract, including for the project superintendent, signal maintenance foreman, and sign/stripping foreman. The proposal should identify any applicable certifications held by proper personnel. The resumes of key personnel who will perform the work.
5. List and describe company experience in the past five years that best matches the Scope of Work. In addition, references, including name, address, telephone number and email address of a contact person for each job identified and described above should be included.
6. Submit the required forms provided as part of the bid package, which will not be counted toward the 15-page limit.

3. Evaluation Process

All responsive Proposals will be evaluated based on stated evaluation criteria. In scoring against stated criteria, the City may consider such factors as accepted industry standards and a comparative evaluation of all other qualified RFP responses in terms of differing price, quality, and contractual factors. These scores will be used to determine the most advantageous offering to the City.

Selection and award will be based on the offeror's Proposals and other items outlined in this RFP. Submitted responses may not include references to information located elsewhere, such as Internet websites or libraries, unless specifically requested.

Information or materials presented by offerors outside the formal response or subsequent discussion/negotiation or "best and final offer," if requested, will not be considered, will have no bearing on any award, and may result in the offeror being disqualified from further consideration.

4. Selection Criteria

The Evaluation Committee will evaluate the quality and completeness of each proposal as it addresses each requirement of the RFP. The RFP carries a total weight of 100 points. Proposals will be evaluated and scored in categories. Each category is assigned a maximum point value. Firms will be evaluated and rated based on the criteria below:

Proposed Management Plan and Approach – 35 points

The proposal shall outline the plan that the company will use to provide the most effective delivery of the requested services as outlined in the Scope of Work.

Qualifications and Similar Project Experience of the Company and Staff – 35 Points

The proposal must give a detailed report of related experiences that demonstrate the ability of the proposer to perform requested services as outlined in the Scope of Work. The proposal shall include sufficient information to indicate the abilities, qualifications, and experience of all personnel who would be assigned to provide the required services, including certifications required as stated in section A.1. Information obtained by conducting reference checks may be included in the evaluation.

Cost Proposal – 30 points

Proposers shall provide costs for services and materials per the Cost Proposal Form provided. The contract award will include an annual Not To Exceed amount to be determined by the City of Tucker based on the rates provided.

5. Oral Presentations

The City reserves the right to invite Offerors to present their proposal to the Evaluation Team. Evaluation criteria for such presentations will be provided to offerors prior to presentations.

6. City’s Right to Investigate and Reject

The City may make such investigations as deemed necessary to determine the ability of the offeror to provide the supplies and/or perform the services specified.

E. TERMS AND CONDITIONS

1. The City reserves the right to amend this RFP prior to the due date. All amendments and additional information will be posted to the DOAS/Georgia Procurement Registry, and also the City’s website at: www.tuckerga.gov/bids. Offerors are encouraged to check this website frequently.
2. A submitted Proposal may be withdrawn prior to the due date by a written request to the Procurement Manager. A request to withdraw a Proposals must be signed by an authorized individual.
3. No proposal may be withdrawn for a period of ninety (90) days after the time has been called on the date of the opening.
4. The cost for developing the Proposal is the sole responsibility of the Offeror. The City

will not provide reimbursement for such costs.

5. If an Offeror has any existing client relationship that involves the City of Tucker, the Offeror must disclose each relationship.
6. It is the policy of the City of Tucker that minority business enterprises shall have a fair and equal opportunity to participate in the City purchasing process. Therefore, the City of Tucker encourages all minority business enterprises to compete for, win, and receive contracts for goods, services, and construction. Also, the City encourages all companies to sub-contract portions of any City contract to minority business enterprises. However, there is no DBE minimum goal for this project.
7. The City of Tucker adheres to the guidelines set forth in the Americans with Disabilities Act. Offerors should contact the Issuing Officer at least one day in advance if they require special arrangements when attending the Offeror's Conference, if any. The Georgia Relay Center at 1-800-255-0126 (TDD Only) or 1-800-255-0135 (Voice) will relay messages, in strict confidence, for the speech and hearing impaired.
8. The Contractor will comply with all City, State of Georgia, Title VI and Federal laws, rules, and regulations.
9. This RFP expressly limits acceptance to the terms stated below. Any additional or different terms proposed by Contractor and expressed in any form (acknowledgements, confirmations, invoices, catalogs, brochures, technical data sheets, etc.), whether before or after Contractor's receipt of this contract, shall not be binding upon City. City's silence or acceptance of the Materials shall not constitute consent to such additional or different terms.
10. Contractor shall be responsible for and shall indemnify and hold City harmless from any and all claims, demands, costs, damages and expenses of whatever nature (including, without limitation, attorney's fees) relating to or arising from (a) Contractor's breach of any of the representations and warranties contained herein; (b) Contractor's failure to follow City's specifications; (c) Contractor's other breach of the terms hereof; or (d) any other act(s) or omissions(s) of Contractor, its employees, independent contractors, agents, and suppliers.
11. At City's option, Contractor shall either issue an appropriate credit or undertake, at Contractor's sole cost, corrections to materials made necessary by reason of Contractor's

failure to follow City's specifications or Contractor's other breach of the terms hereof. The remedies afforded by City in this paragraph are in addition to, not in lieu of, any other remedy herein or provided by law or equity.

12. Contractor shall maintain the following insurance:

- Commercial General Liability coverage at their sole cost and expense with limits of not less than \$3,000,000 in combined single limits for bodily injury and/or property damage per occurrence, and such policies shall name the City of Tucker as an additional named insured.
- Statutory Workers Compensation and Employers Liability Insurance with limits of not less than \$1,000,000, which insurance must contain a waiver of subrogation against the City of Tucker and its affiliates.
- Commercial automobile liability insurance with limits of not less than \$1,000,000 combined single limit for bodily injury and/or property damage per occurrence, and such policies shall name the City of Tucker as an additional named insured.

All insurance shall be provided by an insurer(s) acceptable to City and shall provide for thirty (30) days prior notice of cancellation to City. Upon request, Contractor shall deliver to City a certificate or policy of insurance evidencing Contractor's compliance with this paragraph. Contractor shall abide by all terms and conditions of the insurance and shall do nothing to impair or invalidate the coverage.

13. Protection And Restoration Of Property And Landscape

- a. The contractor shall be responsible for the preservation of all public and private property, crops, fish ponds, trees, monuments, highway signs and markers, fences, grassed and sodded areas, etc. along and adjacent to the highway, road or street, and shall use every precaution necessary to prevent damage or injury thereto, unless the removal, alteration, or destruction of such property is provided for under the contract.
- b. When or where any direct or indirect damage or injury is done to public or private property by or on account of any act, omission, neglect or misconduct in the execution of the work, or in consequence of the non-execution thereof by the contractor, he shall restore, at his/her own expense, such property to a condition similar or equal to that existing before such damage or injury was done, by repairing, rebuilding or otherwise restoring as may be directed, or she/he shall make good such damage or injury in an acceptable manner. The contractor shall correct all disturbed areas before retainage will be released.

- c. In the event the contractor (or subcontractors working for them) damage private property in the course of performing the Work, the contractor shall be responsible for making restitution. The contractor shall be responsible to communicate with property owner(s) directly regarding all property damage claims. Contractor shall copy the City of Tucker on status of each claim until resolved.
- 14.** Contractor shall at all times be acting as an independent contractor and not be considered or deemed to be an agent, employee, joint venture or partner of City. Contractor shall have no authority to contract for or bind City in any manner.
- 15.** Contractor may not assign this agreement or any of its rights or responsibilities hereunder, without City's prior written consent.
- 16.** Upon not less than two (2) days prior notice, City shall have the right to inspect and audit all records (including, without limitation, financial records) of Contractor which pertain to Contractor's fulfillment of this agreement and charge therefore.
- 17.** In the event of Contractor's breach hereunder, City, in addition to the recovery of all monies and damages owed to City, shall be entitled to recover from Contractor the reasonable attorney's fees and court costs incurred by City as a result of such breach.

**RFP 2026-010 TRAFFIC SIGNAL, SIGNS, AND
MARKINGS MAINTENANCE**

COST PROPOSAL

BASIC SERVICES

DESCRIPTION	UNITS	RATE
Signal Technician and Bucket Truck	Hourly	
Signal Technician and Vehicle	Hourly	
Signal Assistant	Hourly	
Sign Crew with equipment	Hourly	
After Business Emergency Response	Hourly	
Loop Installation – 6’x6’	Each	
Loop Installation – 6’x40’	Each	

SIGNAL MATERIALS

DESCRIPTION	UNITS	RATE
Pedestrian Push Button	Each	
Green LED, Ball	Each	
Yellow LED, Ball	Each	
Red LED, Ball	Each	
Green LED, Arrow	Each	
Yellow LED, Arrow	Each	
Red LED, Arrow	Each	
Incandescent Ball	Each	
Incandescent Arrow	Each	

Note: The cost of installation of signal material is included in the scope of the basic services daily/hourly rates. Signal Material Rates will be used for reimbursement of the cost of materials only.

STRIPING SERVICES

DESCRIPTION	UNITS	RATE
Removal of existing striping (grinding)	SY	
Removal of existing striping (hydroblasting)	SY	
Install Striping	Daily	

SIGNS SERVICES

DESCRIPTION	UNITS	RATE
Materials for New Signs	N/A	AT COST
Installation/Remove and Reset	Hourly	
Cleaning	Each	

SUPPLEMENTAL SERVICES

DESCRIPTION	UNITS	RATE
Traffic Control, flagging	Hourly	
Traffic Control, flagging (overtime)	Hourly	
Lane Closure	Daily	

SPECIALTY EQUIPMENT

Description	Units	Rate
Variable Message Board	Daily	
Portable Generator	Hourly	

Effective July 1, 2027 and each year thereafter, for any annual renewals, the Base Hourly Rate used for calculation of the Bill Rate shall be increased by the percentage of annual total compensation increase for private industry workers reported in the most recent data for the preceding 12 months in the Employment Cost Index published by the United State Bureau of Labor Statistics. Provided, however, that no such increase shall exceed 3% regardless of the minimum compensation increase for private industry workers for the preceding 12 months. This allowance does not apply to equipment costs.

Proposal Price Certification

In compliance with the attached specification, the undersigned understands the minimum scope requirements of the City of Tucker for this project.

The undersigned offers and agrees that if this proposal is accepted by the Mayor and City Council within one hundred twenty (90) days of the date of bid opening, that the undersigned will furnish any or all of the deliverables and additional services offered, at the quoted price, to the designated point(s) within the time specified.

DATE _____

COMPANY _____

AUTHORIZED SIGNATURE _____

PRINT / TYPE NAME _____

CONTACT'S PHONE NUMBER _____

CONTACT'S EMAIL ADDRESS _____

EQUIPMENT LIST

Provide a complete list of the type, model and age of heavy equipment expected to be used regularly by the maintenance crews on this contract (e.g. trucks, excavation equipment, boring equipment, striping equipment, etc.) Only include equipment that is expected to be available and not fully committed to other projects. Proposer may provide this information in another format similar to this form as long the format includes the header as it appears on this form.

Equipment Type	Model	Age	Number

Also, list other applicable power tools and equipment owned by the contractor.



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, regardless of the number of employees.

Contractor Name:	
Solicitation/Bid number or Project Description:	RFP 2026-010 TRAFFIC SIGNAL, SIGNS AND MARKINGS MAINTENANCE

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services under a contract on behalf of the City of Tucker, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period as required by O.C.G.A. § 13-10-91(b) and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present and affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number
(EEV/E-Verify Company Identification Number)

Date of Authorization

Name of Contractor

I hereby declare under penalty of perjury that the foregoing is true and correct

Printed Name (of Authorized Officer or Agent of Contractor)

Title (of Authorized Officer or Agent of Contractor)

Signature (of Authorized Officer or Agent)

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

____ DAY OF _____, 20____

[NOTARY SEAL]

Notary Public

My Commission Expires: _____



OATH OF NON-COLLUSION

COMES NOW, _____ (“Contractor”),
[*name of Contractor*]

appearing by and through _____,
[*name of individual with authority to bind Contractor*]

its _____ (“Individual And Representative Affiant”), and
[*title*]

[*insert the names of all those required to give the oath*]

(collectively, “Individual Affiants”), and each of the Individual And Representative Affiant and Individual Affiants, after first being duly sworn, deposes and says that:

1. Contractor has not directly or indirectly violated subsection (d) of the Official Code of Georgia Annotated Section 36-91-21, which provides as follows:

Whenever a public works construction contract for any governmental entity subject to the requirements of this chapter is to be let out by competitive sealed bid or proposal, no person, by himself or herself or otherwise, shall prevent or attempt to prevent competition in such bidding or proposals by any means whatever. No person who desires to procure such work for himself or herself or for another shall prevent or endeavor to prevent anyone from making a bid or proposal therefor by any means whatever, nor shall such person so desiring the work cause or induce another to withdraw a bid or proposal for the work.

Code Section 36-91-21(d) also applies to municipal street system contracts pursuant to Official Code of Georgia Annotated Section 32-4-122.

2. Individual And Representative Affiant is the officer of Contractor whose duty it is to make the payment.

3. If Contractor is a partnership, then Individual and Representative Affiant and Individual Affiants together constitute all of the partners and any officer, agent or other person who may have represented or acted for Contractor in bidding for or procuring the contract.

4. If Contractor is a corporation, then Individual and Representative Affiant and Individual Affiants together constitute all officers, agents, or other persons who may have acted for or represented Contractor in bidding for or procuring the contract.

Further affiants sayeth not.

This ____ day of _____, 20__.

By: _____, individually and on behalf of Contractor
[signature of Individual And Representative Affiant]

Name: _____

Title: _____

Individual Affiants' signatures and names:

Name:

Name:

Name:

Name:

Name:

Name:

Subscribed and Sworn before me on this
____ day of _____, 20__.

NOTARY PUBLIC
My Commission Expires:

Contact Information Form

Please fill out this form with the appropriate contact information for your company.

Full Legal Name of Company: _____

Date: _____

Contractor Information:

Primary Contact Person: _____

Title: _____ Telephone Number: _____

E-mail Address: _____

Secondary Contact Person: _____

Title: _____ Telephone Number: _____

E-mail Address: _____

Preferred Contact for Administration: (i.e. Document Processing) (Choose one)

Primary Contact

Secondary Contact

Address: _____

City / State / Zip: _____

Mailing Address (If different than above): _____

City / State / Zip: _____

Federal Employee ID Number (FEIN): _____