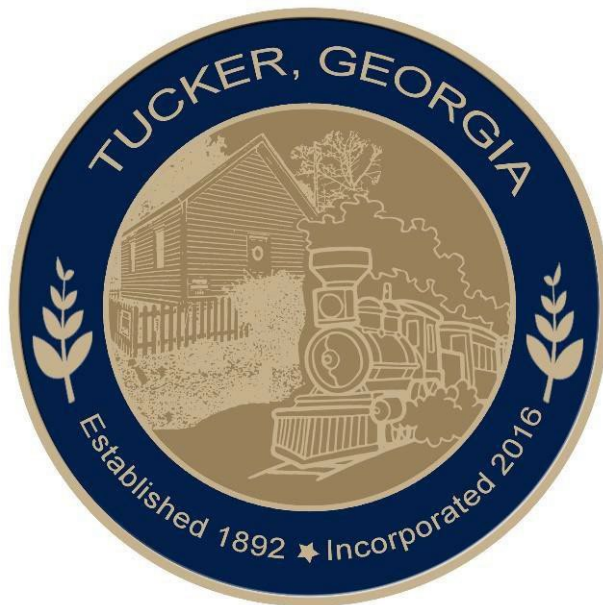


City of Tucker

Invitation to Bid  
ITB 2026-001

ROSENFELD PARK IMPROVEMENTS  
CONSTRUCTION PROJECT



BID MANUAL

City of Tucker  
1975 Lakeside Parkway, Suite 350  
Tucker, Georgia 30234

**City of Tucker Invitation to Bid  
ITB 2026-001  
ROSENFELD PARK IMPROVEMENTS CONSTRUCTION PROJECT**

**INVITATION:** The City of Tucker, Georgia requests that interested parties submit bids for the construction improvements to Rosenfeld Park. The project consists of the site construction of a tennis court park, including site preparation, grading, stormwater management systems, retaining walls and an asphalt parking area, in accordance with the project plans, specifications, and applicable codes. Bids will be accepted until the date and time listed below and will be awarded to the responsive and responsible bidder whose bid, conforms with all the material terms and conditions of the ITB and is the lowest in price. Addenda and updates to this bid manual will be posted on the Georgia Procurement Registry Website and the City of Tucker’s website at <http://tuckerga.gov/bids> or may be requested by emailing [procurement@tuckerga.gov](mailto:procurement@tuckerga.gov).

<b>BID ACTIVITY SCHEDULE</b>	
Invitation to Bid Issued	May 19, 2025
Mandatory In Person Pre-Bid Conference	May 28, 2026 at 2:00PM EST
Deadline for Questions	June 2, 2026 at 1:00pm EST
Responses to Questions Posted (Addenda)	June 5, 2026
<b>Bid Deadline</b>	<b>June 18, 2026 1:00pm EST</b>
Award at Council Meeting	July 13, 2026 TENTATIVE
Number of Proposed Construction Days	180 calendar days

**SCOPE OF WORK:** Refer to Exhibit A. Plans and designs prepared by Keck and Wood are attached in a separate file titled ROSENFELD PARK BIDDING PLANS 2026 05 18 1.

**PRE-BID CONFERENCE:** A mandatory pre-bid conference will be held on Thursday, May 28, 2026 at 2:00PM EST at Tucker City Annex located at 4229 1<sup>st</sup> Avenue, Tucker, GA 30084.

**QUESTIONS:** Submit all questions in writing to [procurement@tuckerga.gov](mailto:procurement@tuckerga.gov) with the subject line “Questions: ITB 2026-001” so they are received no later than June 2, 2026 at 1:00 pm EST.

**ADDENDA:** Responses to questions received will be by addenda and will be posted on the City website <http://tuckerga.gov/bids> and the DOAS/Georgia Procurement Registry Website. The signed acknowledgement issued with each addendum must be submitted with the bid. It is the vendor’s responsibility to verify if any addenda were created.

**SUBMITTAL REQUIREMENTS:** Vendor shall submit ITB Response electronically to [procurement@tuckerga.gov](mailto:procurement@tuckerga.gov) so that is received no later than June 18, 2026, at 1:00pm EST with the subject line “Submittal: ITB 2026-001”. The email must contain the vendor’s contact information. Submittals should be one PDF file and named “<Company Name>.ITB 2026-001.Bid Submittal.pdf”. The submittal email will be opened to confirm receipt of the submittal; however, the attached PDF file will remain unopened until the public opening.

**BID OPENING:** Bids will be publicly opened at Tucker City Hall located at 1975 Lakeside Parkway, Tucker, GA, Suite 350 at 1:00pm EST on Thursday, June 18, 2026,

**BID SUBMITTALS:** A listing of submittals received prior to the bid deadline will be posted on the City

## **ITB 2026-001 ROSENFELD PARK IMPROVEMENTS CONSTRUCTION PROJECT**

website <http://tuckerga.gov/bids> following the opening of the bids.

### **BID SUBMITTAL DOCUMENT REQUIREMENTS:**

1. Bid Checklist (Provided)
2. Cost Proposal Form (Provided)
3. Notarized Bid Bond Form (Provided)
4. Proposed List of Subcontractors Form (Provided)
5. General Contractor License
6. Related Experience and References Form (Provided)
7. W-9 Form (Provided)
8. Certificate of Current Insurance for Verification Purposes (NOT provided)
9. Notarized Contractor Affidavit (Provided)
10. Acknowledgement of Addendum issued with each Addendum
11. Notarized Oath of Non-Collusion (Provided)
12. Contact Form (Provided)

All responses must be received electronically by the Bid Deadline. (Addenda will show any schedule updates). No bids will be received orally, by phone, or by sealed paper documents. Only electronic bids in accordance with submittal requirement instructions will be accepted. Late bids will not be considered. Bids received after the bid deadline will be filed unopened. The City of Tucker reserves the right to reject any and all bids or any part, to waive any formalities to make an award and to re-advertise in the best interest of the City. The City reserves the right to consider past performance in determining the responsibility of bidders.

The city reserves the right to negotiate pricing and may, in its discretion, award a contract to the lowest responsive and responsible bidder submitting the proposal.

**City of Tucker Invitation to Bid  
ITB 2026-001  
ROSENFELD PARK IMPROVEMENTS CONSTRUCTION PROJECT**

**Exhibit A: Scope of Work**

**PURPOSE, INTENT AND PROJECT DESCRIPTION**

The contractor will be responsible for providing all materials, equipment, shipping/delivery, installation, and labor to complete the required construction as described, in its entirety, to the specifications and terms of the contract, including all incidentals as directed by the City of Tucker's Public Works director or his representative.

This document in its entirety, including the Scope of Work, specifications, and other relevant information for ITB 2026-001 is available for download on the Georgia Procurement Registry Website and the City of Tucker website <http://tuckerga.gov/bids>, or may be requested by emailing [procurement@tuckerga.gov](mailto:procurement@tuckerga.gov).

**BACKGROUND**

This project involves demolition, removal and disposal of the existing tennis courts, fence, lighting and other items as denoted on the plans. The intent is to reconfigure and re-build the tennis courts to allow construction of three (3) new tennis courts, off-street parking, drainage improvements including a bioretention pond, and terraced viewing on the adjoining slope. New lighting shall be installed by another contractor and not to be included in this bid. Coordination will be required with the City of Tucker staff and additional contractor.

**GENERAL CONDITIONS**

The contractor will be responsible for providing all labor, materials, and equipment necessary to perform the work. Payment will be made monthly based on the Percent complete of actual accepted work as denoted on the itemized Bid Form.

The contractor is responsible for inspecting the jobsite prior to submitting a bid. No change orders will be issued for differing site conditions.

Unless otherwise specified, the project shall be completed in compliance with the Construction Documents prepared by Keck & Wood dated and stamped April 24<sup>th</sup>, 2026, and the bid documents including all appendices and addenda. The contractor is responsible for being thoroughly familiar with all bid and contract documents.

The successful bidder must have verifiable experience at construction of similar projects in accordance with these specifications. Bidder shall provide at least three references, including company name, project name, contact name, phone number and email address, demonstrating experience successfully completing projects of similar scope.

5% retainage will be withheld from the total amount due the contractor until Final Acceptance of work is issued by the City. The City will inspect the work as it progresses.

The City of Tucker will coordinate and handle the lighting for this project.

Specifications for tennis court are denoted on Sheet D-1.0. Contractors shall demonstrate knowledge of and

## ITB 2026-001 ROSENFELD PARK IMPROVEMENTS CONSTRUCTION PROJECT

### SCOPE OF WORK

experience installing the "NOVACUSHION color finish system by Nova Sports USA Inc. (or equivalent)" means and the specifications.

The specs for the tennis nets are in D-1.0. Nets are to be USTA Preferred.

### **PROSECUTION AND PROGRESS**

The Contractor will mobilize with sufficient forces such that all construction identified as part of this contract shall be substantially completed no later than 180 days from the receipt of the Notice to Proceed. Once construction begins in an area, the contractor shall work diligently and without delay to complete the work in order to minimize disruption to the residents of Smoke Rise. Delay in completion of the project results in additional management and testing costs to the City and erosion of public confidence and goodwill.

The contractor will be considered substantially complete when all work required by this contract has been completed (excluding punch list work).

Upon Notice of Award, the Contractor will be required to submit a Progress Schedule.

The normal workday for this project shall be 8:00AM to 7:00PM and the normal workweek shall be Monday through Friday. The City will consider extended workdays or workweeks upon written requests by the Contractor on a case-by-case basis. No work will be allowed on national holidays (i.e. Memorial Day, July 4th, Labor Day, etc.). A list of City holidays will be provided to the awarded contractor.

The work will require bidder to provide all labor, administrative forces, equipment, materials and other incidental items to complete all required work. The City shall perform a Final Inspection upon substantial completion of the work. The contractor will be allowed to participate in the Final Inspection. All repairs shall be completed by the contractor at contractor's expense prior to issuance of Final Acceptance.

The contractor shall be assessed liquidated damages in the amount of \$500.00 per calendar day for any contract work (excluding punch list items) that is not completed by the contract completion date. Liquidated damages shall be deducted from the 5% retainage held by the City. The contractor will also be assessed liquidated damages in the amount of \$250.00 per calendar day for not completing any required Punch List work within 45 calendar days following Substantial Completion.

The contractor shall submit a two-week advance schedule every Friday by 2:00p.m, detailing scheduled activities for the following week.

### **PERMITS AND LICENSES**

The contractor shall procure all permits and licenses, pay all charges, taxes and fees, and give all notices necessary and incidental to the due and lawful prosecution of the work. This project will minimally require a sign permit and electrical permit from the City of Tucker. The City of Tucker will waive all permitting fees.

### **BONDING AND INSURANCE REQUIREMENTS**

No bid may be withdrawn for a period of ninety (90) days after the time has been called on the date of opening.

All bids must be accompanied by a Bid Bond of a reputable bonding company authorized to do business in the State of Georgia, in an amount equal to at least five percent (5%) of the total amount of the bid.

ITB 2026-001 ROSENFELD PARK IMPROVEMENTS CONSTRUCTION PROJECT  
SCOPE OF WORK

Upon Notice of Award, the successful contractor shall submit a Performance Bond payable to the City of Tucker in the amount of 100% of the total contract price. The successful contractor shall also submit a Payment Bond in the amount of 100% pursuant to O.C.G.A. § 36- 91-70 and 90. Compensation for furnishing such bonds shall not be paid as a separate line item.

The contractor shall procure and maintain the following insurance policies:

1. Commercial General Liability coverage at their sole cost and expense with limits of not less than \$3,000,000 in combined single limits for bodily injury and/or property damage per occurrence, and such policies shall name the City of Tucker as an additional named insured.
2. Statutory Workers Compensation and Employers Liability Insurance at their sole cost and expense with limits of not less than \$1,000,000, which insurance must contain a waiver of subrogation against the City of Tucker and its affiliates.
3. Commercial automobile liability insurance at their sole cost and expense with limits of not less than \$1,000,000 combined single limit for bodily injury and/or property damage per occurrence, and such policies shall name the City of Tucker as an additional named insured.

**SUBCONTRACTING**

The contractor shall not subcontract the complete Work, or any portion thereof, without prior written approval. Any Contractor utilizing a subcontractor must submit a proposed list of subcontractors (form provided) and upon contract award, shall provide a Notarized Subcontractor Affidavit (form provided) for each subcontractor.

**EXISTING CONDITIONS / DEVIATION OF QUANTITIES**

All information given in this ITB concerning quantities, scope of work, existing conditions, etc. is for information purposes only. It is the Contractor’s responsibility to inspect the project site to verify existing conditions and quantities prior to submitting their bid. At no time will Contractor proceed with work outside the prescribed scope of services for which additional payment will be requested without the written authorization of the City.

The City reserves the right to add, modify, or delete quantities. The City may also elect to add or eliminate certain work locations at its discretion. The Contractor will not be entitled to any adjustment or any other form of additional compensation because of adjustments made to quantities and/or work locations. The contractor will be paid for actual in-place quantities completed and accepted for pay items listed in the Bid Schedule. All other work required by this ITB, plans, specs, standards, etc. but not specifically listed in the Bid Schedule shall be considered “incidental work” and included in the bid prices on the Bid Schedule.

**PROTECTION AND RESTORATION OF PROPERTY AND LANDSCAPE**

The contractor shall be responsible for the preservation of all public and private property, crops, fish ponds, trees, monuments, highway signs and markers, fences, grassed and sodded areas, etc. along and adjacent to the highway, road or street, and shall use every precaution necessary to prevent damage or injury thereto, unless the removal, alteration, or destruction of such property is provided for under the contract.

When or where any direct or indirect damage or injury is done to public or private property by or on account of any act, omission, neglect or misconduct in the execution of the work, or in consequence of the non-execution thereof by the contractor, he shall restore, at his/her own expense, such property to a condition similar or equal to that existing before such damage or injury was done, by repairing, rebuilding or otherwise restoring as may be directed, or she/he shall make good such damage or injury in an acceptable manner. The

ITB 2026-001 ROSENFELD PARK IMPROVEMENTS CONSTRUCTION PROJECT

SCOPE OF WORK

contractor shall correct all disturbed areas before retainage is released.

**CLEANUP**

All restoration and clean-up work shall be performed daily. Operations shall be suspended if the contractor fails to accomplish restoration and clean-up within an acceptable period of time. Failure to perform clean-up activities may result in suspension of the work.

**SAFETY**

Beginning with mobilization and ending with acceptance of work, the contractor shall be responsible for providing a clean and safe work environment at the project site. The contractor shall comply with all OSHA regulations as they pertain to this project.

**SPECIAL CONDITIONS**

1. The contractor must meet Georgia contractor licensing requirements. A copy of the contractor's license(s) is a required submittal document. The contractor shall have been a licensed general contractor engaged in construction and successful completion of work of similar character and magnitude for at least five years.

Plans and designs prepared by Keck and Wood are attached in a separate file titled ROSENFELD PARK BIDDING PLANS 2026 05 18 1

\*\*\*\*\*END OF SCOPE OF WORK\*\*\*\*\*

**BID CHECKLIST**

In order for contractor bid package to be considered responsive, the following forms or information must be completed and submitted in listed order with the proposal. Unless otherwise noted, all forms are provided as part of the bid manual or addenda.

**Complete and return this form with your bid:**

- Cost Proposal
- Notarized bid bond
- Proposed List of Subcontractors
- Certified Contractors License (not provided)
- Related experience and references
- W-9 Form
- Certificate of Current Insurance for Verification Purposes (not provided)
- Notarized Affidavit (E-Verify)
- Acknowledgement of Addenda Form(s)
- Notarized Oath of Non-Collusion
- Contact Form

Failure to return the above documents may result in bid being deemed non-responsive and disqualified.

**CITY OF TUCKER  
ITB #2026-001 ROSENFELD PARK IMPROVEMENTS CONSTRUCTION PROJECT**

**Itemized Bid Proposal Form**

<b>Pay Item</b>	<b>Item</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total Price</b>
1	Traffic Control	1	Lump Sum (LS)		
2	Grading Complete	1	LS		
3	Erosion Control (all inclusive)	1	LS		
4	Tennis Courts, incl nets, chain link fence, gates, fence fabric	1	LS		
5	Parking lot construction, including Curb & Gutter, GAB, all Asphalt Paving items, wheel stops, tack coat, milling, etc.	1	LS		
6	Site Demolition	1	LS		
7	Signage - ADA parking signage, blue handicap logo for stall, stop sign.	1	LS		
8	Concrete Sidewalk, including ADA Ramps, domes, concrete stairs, block stairs, pedestrian path.	1	LS		
9	Bio-Retention Pond	1	LS		
10	Striping – Stop Bar, crosswalk, arrows, parking stalls, etc.	1	LS		
11	Gravity Retaining Wall	1	LS		
12	All Stormwater construction, HDPE pipe, RCP, pedestal tops, grates, 57 stone, perforated pipe, Spillway, Nyloplast, rip rap, headwalls, and all related storm structures.	1	LS		
13	Water Quality Monitoring & Sampling	1	LS		
14	Landscaping, incl Permanent Grassing – Native Mix, sod, plants, soil, etc.	1	LS		

**TOTAL BID:** \$ \_\_\_\_\_

\*In case of discrepancy between the unit price and the total price on the completed Bid Schedule, the unit price will prevail, and the total price will be corrected.

**CITY OF TUCKER**  
**ITB #2026-001 ROSENFELD PARK IMPROVEMENTS CONSTRUCTION PROJECT**

The Unit Price Bid Items provided for in the Bid Schedule are intended to be the only pay items under which the Contractor will be compensated for work described above. The Contractor shall examine the requirements of the work and the pay items in the Bid Schedule and include in the unit prices submitted all labor, equipment, materials, appurtenances, overhead, profit, vehicles, and all other things incidental for the completion of the work as specified.

**Proposal Price Certification**

The undersigned offers and agrees that if this proposal is accepted by the Mayor and City Council within one hundred twenty (120) days of the date of bid opening, that the undersigned will furnish any or all of the deliverables and additional services offered, at the quoted price, to the designated point(s) within the time specified.

DATE \_\_\_\_\_

COMPANY LEGAL NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

DOES THE COMPANY CURRENTLY HAVE A LOCATION WITHIN THE CITY OF TUCKER?

Yes  No

AUTHORIZED SIGNATURE \_\_\_\_\_

PRINT / TYPE NAME \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, THAT

(Name of Contractor) \_\_\_\_\_ at

(Address of Contractor) \_\_\_\_\_

(Corporation, Partnership and / or Individual) hereinafter called Principal, and

(Name of Surety) \_\_\_\_\_

(Address of Surety) \_\_\_\_\_

A corporation of the State of \_\_\_\_\_, and a surety authorized by law to do business in the State of Georgia, hereinafter called Surety, are held, and firmly bound unto

(Name of Oblige) City of Tucker Georgia

(Address of Oblige) 1975 Lakeside Parkway, Suite 350, Tucker, Georgia 30084

Hereinafter referred to as Oblige, in the penal sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

WHEREAS, the Principal is about to submit, or has submitted, to the City of Tucker, Georgia, a proposal for furnishing materials, labor, and equipment for:

**ITB # 2026-001**  
**ROSENFELD PARK IMPROVEMENTS CONSTRUCTION PROJECT**

WHEREAS, the Principal desires to file this Bond in accordance with law in lieu of a certified Bidder's check otherwise required to accompany this Proposal.

NOW, THEREFORE, the conditions of this obligation are such that if the bid is accepted, the Principal shall within ten days after receipt of notification of the acceptance execute a Contract in accordance with the Bid and upon the terms, conditions, and prices set forth in the form and manner required by the City of Tucker, Georgia, and execute a sufficient and satisfactory Performance Bond and Payment Bond payable to the City of Tucker, Georgia, each in an amount of 100% of the total Contract Price, in form and with security satisfactory to said the City of Tucker, Georgia, and otherwise, to be and remain in full force and virtue in law; and the Surety shall, upon failure of the Principal to comply with any or all of the foregoing requirements within the time specified above, immediately pay to the City of Tucker, Georgia,

upon demand, the amount hereof in good and lawful money of the United States of America, not as a penalty, but as liquidated damages.

PROVIDED, FURTHER, that Principal and Surety agree and represent that this bond is executed pursuant, to and in accordance with the applicable provisions of the Official Code of Georgia Annotated, as Amended, including, but not limited to, O.C.G.A. § 13-10-20, et. Seg. And § 36- 91-50, et. Seg. and is intended to be and shall be constructed as a bond in compliance with the requirements thereof.

Signed, sealed, and dated this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 20 \_\_\_\_ .

ATTEST:

\_\_\_\_\_  
(Principal Secretary)

\_\_\_\_\_  
(Principal)

(SEAL)

BY: \_\_\_\_\_

\_\_\_\_\_  
(Witness to Principal)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Surety)

ATTEST:

BY: \_\_\_\_\_  
(Attorney-in-Fact) and Resident Agent

\_\_\_\_\_  
(Attorney-in-Fact)

(SEAL)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Witness as to Surety)

\_\_\_\_\_



## GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

**GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, regardless of the number of employees.**

<b>Contractor Name:</b>	
<b>Solicitation/Bid number or Project Description:</b>	ITB 2026-001 ROSENFELD PARK IMPROVEMENTS CONSTRUCTION PROJECT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services under a contract on behalf of the City of Tucker, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period as required by O.C.G.A. § 13-10-91(b) and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present and affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Federal Work Authorization User Identification Number  
(EEV/E-Verify Company Identification Number)

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Name of Contractor

**I hereby declare under penalty of perjury that the foregoing is true and correct**

\_\_\_\_\_  
Printed Name (of Authorized Officer or Agent of Contractor)

\_\_\_\_\_  
Title (of Authorized Officer or Agent of Contractor)

\_\_\_\_\_  
Signature (of Authorized Officer or Agent)

\_\_\_\_\_  
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

[NOTARY SEAL]

My Commission Expires: \_\_\_\_\_



REFERENCES FORM: ITB 2026-001

Please complete this form and return it as part of the submitted bid package.

Name of Bidder \_\_\_\_\_

**REFERENCE #1**

Contact Name: \_\_\_\_\_

Contact Number/Email \_\_\_\_\_

Brief Description of work provided: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**REFERENCE #2**

Contact Name: \_\_\_\_\_

Contact Number/Email: \_\_\_\_\_

Brief Description of work provided: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**REFERENCE #3**

Contact Name: \_\_\_\_\_

Contact Number/Email: \_\_\_\_\_

Brief Description of work provided: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Please complete and submit in bid package**



**PROPOSED SUBCONTRACTOR FORM: ITB 2026-001**

Please complete this form and return as part of the bid package when it is submitted. If no subconsultants are proposed, please indicate "N/A".

Name of Bidder \_\_\_\_\_

**1. Subcontractor Name:** \_\_\_\_\_

% of Bid Amount: \_\_\_\_\_

Description of Work provided and GDOT Area Class (if applicable):

\_\_\_\_\_

**2. Subcontractor Name:** \_\_\_\_\_

% of Bid Amount: \_\_\_\_\_

Description of Work provided and GDOT Area Class (if applicable):

\_\_\_\_\_

**3. Subcontractor Name:** \_\_\_\_\_

% of Bid Amount: \_\_\_\_\_

Description of Work provided and GDOT Area Class (if applicable):

\_\_\_\_\_

**Duplicate if needed.**





**OATH OF NON-COLLUSION**

COMES NOW, \_\_\_\_\_ (“Contractor”),  
[*name of Contractor*]

appearing by and through \_\_\_\_\_,  
[*name of individual with authority to bind Contractor*]

its \_\_\_\_\_ (“Individual And Representative Affiant”), and  
[*title*]

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

[*insert the names of all those required to give the oath*]

(collectively, “Individual Affiants”), and each of the Individual And Representative Affiant and Individual Affiants, after first being duly sworn, deposes and says that:

1. Contractor has not directly or indirectly violated subsection (d) of the Official Code of Georgia Annotated Section 36-91-21, which provides as follows:

Whenever a public works construction contract for any governmental entity subject to the requirements of this chapter is to be let out by competitive sealed bid or proposal, no person, by himself or herself or otherwise, shall prevent or attempt to prevent competition in such bidding or proposals by any means whatever. No person who desires to procure such work for himself or herself or for another shall prevent or endeavor to prevent anyone from making a bid or proposal therefor by any means whatever, nor shall such person so desiring the work cause or induce another to withdraw a bid or proposal for the work.

Code Section 36-91-21(d) also applies to municipal street system contracts pursuant to Official Code of Georgia Annotated Section 32-4-122.

2. Individual And Representative Affiant is the officer of Contractor whose duty it is to make the payment.

3. If Contractor is a partnership, then Individual and Representative Affiant and Individual Affiants together constitute all of the partners and any officer, agent or other person who may have represented or acted for Contractor in bidding for or procuring the contract.

4. If Contractor is a corporation, then Individual and Representative Affiant and Individual Affiants together constitute all officers, agents, or other persons who may have acted for or represented Contractor in bidding for or procuring the contract.

Further affiants sayeth not.

This \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_, individually and on behalf of Contractor  
[signature of Individual And Representative Affiant]

Name: \_\_\_\_\_

Title: \_\_\_\_\_

*Individual Affiants' signatures and names:*

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Name:

Subscribed and Sworn before me on this  
\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
My Commission Expires:

\_\_\_\_\_

# Contact Information Form

Please fill out this form with the appropriate contact information for your company.

Full Legal Name of Company: \_\_\_\_\_

Date: \_\_\_\_\_

Contractor Information:

Primary Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Secondary Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Preferred Contact for Administration: (i.e. Document Processing) (Choose one)

Primary Contact

Secondary Contact

Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Mailing Address (If different than above): \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Federal Employee ID Number (FEIN): \_\_\_\_\_